



PERSONAL INFORMATION

Name Marta Dias

Date of birth The year of 80's

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Tel. (mobile) 07456 957 795

About me I am a very passionate person and enthusiastic with all I do. I am currently studying games tech but i am also a graphic designer in my spare time. Art, design and gaming are part of my life and I cannot see myself doing something different for the rest of my life.
I am always looking for ways to learn and improve myself and always keen to go beyond.



EDUCATION

Present BDEG-HON Games Technology
Bournemouth University

2015-2016 Foundation Certificate in Computing
International College - Bournemouth

2008-2010 Communication & Multimedia Design
ETIC - Escola De Tecnologias Inovação E Criação - Lisboa, Portugal



EXPERIENCE

2013 - Present Assistant Manager / Receptionist - TRAVELODGE HOTELS LTD.
Duties included check-ins, deliveries, stock, Team management, customer care and Financials.

2009 - 2014 Graphic Designer & Videographer - FREELANCE, VARIOUS
Worked on numerous projects in Portugal and the UK, both as part of a team and independently, ranging from print design & layout to web design and coding, animation design to assistant editing.

2010 - 2012 Bar Manager - ON STAGE, FRIENDS, PURO LOUNGE, 7OCÉU Bars, Lisbon, Portugal.
Duties included customer care, staff training & scheduling, events management, purchases & accounts, cash reconciliation and promotional material.



KNOWLEDGE

Software

Production tools:

Atom	Adobe Photoshop	Adobe Premiere
Adobe Illustrator	Adobe AfterEffects	Adobe Lightroom
Adobe InDesign	Blue J	Traktor
Apple Final Cut Pro	Adobe Muse	Autodesk 3dsMax
Sublime 2	Visual Studio Code	

Office tools:

Microsoft Word	Microsoft Excel	Apple iWork
Facebook	YouTube / Vimeo	Instagram

Hardware:

Mac & PC	General Scanners & Printers	Sony Alpha
Canon EOS		

Skills	Project Planning	Procedures	Staff Management
	Web Design / Programming	Animation	Graphic Design
	Print & Web Layout	English / Portuguese Translations	Illustration
	Photo Manipulation	Photo Restoration	Drawing

Interests Photography, Music, Films, Graphic Design, Digital Art, Tech, Gadgets & Gaming, Travelling and Fashion Design.



REFERENCES

Available as per request

Sincerely,



Marta Dias
Bournemouth, UK, 2017